

Appendix A – Committees in Combined FRAs

FRA	Committees	Notes
<p>Avon 21 members</p>	<ul style="list-style-type: none"> • The Avon Fire Authority - main meetings • People & Culture Committee (previously DICE and Employment Committees) • Performance Review & Scrutiny Committee • Audit, Governance and Ethics Committee • Local Pension Board 	<p>Performance Review and Scrutiny Committee 7 members</p> <ul style="list-style-type: none"> • To develop and agree an Annual Work Programme for the financial year. • To consider reports on the outcome of the reviews making recommendations to the Authority as to how service improvements can be put in place and to monitor their implementation on a regular basis. • To consider and make recommendations to the Authority on the Service Plan, the Medium Term Financial Plan, Precept, Capital Programme and other strategic matters. • To consider recommendations to be made to the Authority for annual cost reduction, efficiency savings and business transformation proposals. • To ensure that the organisation works collaboratively with other Fire and Rescue Authorities (FRAs) to deliver interoperability. • To ensure that the organisation collaborates with other emergency services, Category 1 & 2 responders and the Local Resilience Forum. • To respond to any consultation process as referred by officers on behalf of the Authority affecting FRAs generally from Government, the Local Government Association (LGA), National Fire Chiefs Council (NFCC), or any other source. • Monitor and review financial performance including revenue and capital budgets and the Devolved Budget Framework. • Authorise capital and revenue virements in excess of limits delegated to the Treasurer and CFO and to authorise capital re-phasing where necessary. • Monitor and review key performance targets, including organisational staffing establishment, and ensure that the Authority has an effective performance management framework in place to deliver the Service Plan. • To determine any matter within existing policy and the budget of the Authority not specifically reserved to the Authority itself for decision, within the Terms of Reference of another committee or in the Scheme of Delegation. • To undertake any Member-led consultations with recognised Trades Unions.
<p>Bedfordshire 12 members 3 authorities</p>	<ul style="list-style-type: none"> • Executive Committee • Audit and Standards Committee 	<p>FRA – 8 times a year Executive Committee – 5 members Decisions for the Executive Committee</p> <ul style="list-style-type: none"> • To take urgent decisions in between meetings of the FRA;

		<ul style="list-style-type: none"> • To appoint selection panels and carry out the arrangements for the appointment of the Chief Fire Officer and Principal Officers; • To exercise the FRA's responsibilities in respect of employment disputes including collective grievances/collective disputes and, and matters referred to the FRA under stage two of the Internal Dispute Resolution Procedure (IDRP) and other related matters. • To manage the employment relationship between the FRA and the CFO, including such matters as objective setting and appraisal, discipline and grievances.
<p>Berkshire 20 members 6 authorities</p>	<ul style="list-style-type: none"> • Management Committee • Audit and Governance • both recommend decisions up to the Fire Authority for approval. 	<p>The Fire Authority has appointed Lead Members and Member Champions responsible for:</p> <ul style="list-style-type: none"> • Lead Member Budget and Income Generation • Lead Member Community Risk Management Plan • Lead Member Strategic Assets • Lead Member Collaboration • Member Champion Community Safety • Member Champion Safety Health, Fitness and Wellbeing • Member Champion Organisational Development <p>All Lead Members and Member Champions report and update on progress in their areas regularly to the Fire Authority and/or Management Committee.</p> <p>Management Committee – 11 members Management Committee Terms of Reference To discharge all the functions and responsibilities of the Authority except in so far as such function and/or responsibility or any other matter:</p> <ol style="list-style-type: none"> 1) Has been expressly reserved as a decision of the FRA or is reserved by law to the FRA, or 2) Falls within the terms of reference and delegation of any other committee, or under the scheme of delegation to officers of the authority <p>Functions of the FRA</p> <ol style="list-style-type: none"> 1) To approve the authority's standing orders, schemes of delegation to officers, contract procedure rules, financial regulations, and terms of reference for its standing committees including deciding upon their political composition and making appointments to them.

- 2) To appoint on an annual basis the authorities standing committees, lead members, member champions, honorary member champions and reps to outside bodies
- 3) To approve a balance revenue budget and adopt a medium term financial plan for the FRA
- 4) To approve the FRA's precept
- 5) To approve the strategic assets investment framework
- 6) To approve the reserve strategy
- 7) To approve the authorities' level of borrowing
- 8) To approve the prudential indicators in accordance with the prudential code
- 9) To approve the treasury investment strategy
- 10) To appoint and revoke the appt of any member or individual to:
 - a) Any office other than an office in which he or she is employed by the authority
 - b) Any other outside body, organisation or a joint committee of two or more authorities
- 11) To approve any proposed remuneration for any post in excess of £100,00 per year
- 12) To approve the appt or dismissal of the chief fire officer or CEX, dep to the CFO, Chief finance officer, monitoring officer
- 13) To approve the authority's code of conduct for members on recommendation from the audit and governance committee
- 14) To approve the name change of the FRS for the authority's area from "Royal Berkshire FRS"
- 15) To approve the annual Pay policy statement and scheme of member's allowance
- 16) To approve, amend and adopt the Authority's Policy Direction/Strategic Commitments' including (but not exclusively) the following areas of policy:
 - a) Corporate plan and IRMP
 - b) Annual plan
- 17) To approve all other matters which by law must be reserved to the FRA

<https://decisionmaking.rbfrs.co.uk/documents/s18111/e1%20-%20Fire%20Authority%20Terms%20of%20Reference.pdf>

<p>Buckinghamshire 17 members 2 authorities</p>	<ul style="list-style-type: none"> • FRA • Executive Committee • Overview and Audit Committee • Thames Valley Fire Control Service Joint Committee 	<p>Executive Committee The Executive Committee makes decisions on behalf of the Authority, except insofar as reserved to the full Authority by law or by the Terms of Reference.</p> <p>Overview and Audit Committee The Overview and Audit Committee reviews current and emerging organisational issues and makes recommendations to the Executive Committee as appropriate.</p> <p>Responsibility Lead Member</p> <ul style="list-style-type: none"> • Service Delivery, Protection and Collaboration • People, Equality and Diversity and Assurance • Finance and Assets, Information Security and IT • Health and Safety and Corporate Risk <p>To take a lead role in providing support and constructive challenge to senior officers in the development of strategies and plans and contributing towards the strategic direction of the Authority, within the Authority's overall policy objectives. To act as a 'sounding board' for senior officers on issues within the portfolio, and be supportive in dealing with any problems at a strategic level. To review, in conjunction with senior officers, the service within the portfolio. To keep abreast of related developments and policies at national, regional and local level. To take the lead in reporting to the Authority, one of its committees, or panels on issues within the portfolio. To attend the Overview and Audit Committee, at its request, in connection with any issues associated with the portfolio which is the subject of scrutiny. To act as a spokesperson for the Authority on issues within the portfolio. To represent the Authority on bodies, at events and at conferences related to the portfolio, as appointed by the Executive Committee and to feedback to the Authority any issues of relevance/importance.</p>
<p>Cambridgeshire 17 members 2 authorities</p>	<ul style="list-style-type: none"> • Policy and Resources Committee • Overview and Scrutiny Committee 	<p>Policy and Resources Committee - responsible for making recommendations to the Fire Authority on the annual budget and precept, the Authority's objectives and</p>

	<ul style="list-style-type: none"> Appointment committee as needed 	<p>priorities, and the main Service planning policies, including the Integrated Risk Management Plan. This committee meets five times a year. 9 members</p> <p>The Policy and Resources Committee is authorised by the Fire Authority to monitor and make recommendations in relation to developing the Service priorities and objectives, Blueprint, Integrated Risk Management Plan (IRMP) and the Medium Term Financial Strategy.</p> <p>The Committee monitors performance, budget and risk. It has delegated responsibility for developing, monitoring and making recommendations to the Authority in respect of corporate services, strategy and policies related to the following areas: ICT, Finance and Strategic Risks Property and Asset Management Human Resources and Organisational Development Collaborative and Partnership Working Performance Other Matters</p> <p>Overview and Scrutiny Committee - responsible for scrutinising the Fire Authority's policies and performance, and acts as the Fire Authority's audit committee. The Committee also deals with alleged breaches of the Members' Code of Conduct. This committee meets four times a year. 8 members</p> <p>The Overview and Scrutiny Committee considers matters of internal and external audit, governance, anti fraud and corruption, the annual Statement of Accounts and related treasury management matters and risk management. It is also responsible for the scrutiny of performance and challenging the Authority when carrying out the responsibilities referred to below through an agreed annual work programme of member-led reviews: Audit Governance Accounts Risk management</p>
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		Scrutiny - monitor the Authority's performance against its targets and those contained in the IRMP
Cheshire 23 members 4 authorities	<ul style="list-style-type: none"> • Brigade Managers' Pay and Performance Committee • Cheshire Fire Authority • Closure of Accounts Committee • Estates and Property Committee • Governance and Constitution Committee • Joint Consultative Committee • Local Pension Board - Firefighters Pension Scheme • Performance and Overview Committee • Staffing Committee 	<p>The Performance and Overview Committee comprises of 7 Members of the Authority and 1 Independent (non-elected) member.</p> <p>The Committee performs a wide range of functions relating to the monitoring of performance, reviewing the implementation of decisions and monitoring the delivery of the Authority's projects and programmes.</p> <p>Have got member champions Equality and Diversity (2 Members) Sits on Equality Steering Group Health and Safety Sits on Health and Safety Committee Information and ICT Environment Procurement Finance (2 Members) Older People Young People Performance Management Commercial/Business Risk Reduction Industrial Relations (JCC Chair) Road Safety Pensions (Local Pension Board Chair) Sprinklers Rural Mental Health https://authority.cheshirefire.gov.uk/ieListDocuments.aspx?CId=132&MId=620&Ver=4</p>
Cleveland 16 members 4 authorities	<ul style="list-style-type: none"> • Full authority • Executive Committee • Audit and Governance Committee 	<p>Full Authority - Meets on a bi-monthly basis and sets the strategic direction of the Authority. It is a corporate body with the legal responsibility for making decisions about all matters concerning the functions, powers, duties and responsibilities of the Authority which are invested in it by statute and / or common law.</p>

	<ul style="list-style-type: none"> Local pension board 	<p>Executive Committee – 4 members plus 1 rep body when dealing with consultation issues - Meets on a bi-monthly basis and makes recommendations to the CFA on major strategic issues and policy formulation. It also performs the function of the Fire Authority where an urgent decision is needed when it is not practicable to call a full meeting.</p> <p>Remit: To make recommendations to the Authority on the major strategic issues set out in its terms of references and formulate and approve the Authority’s Policies in line with its delegated decision-making powers under the Authority’s Scheme of Delegation.</p> <p>CFA Chair to chair the Executive Committee A representative from each of the four constituent councils to be included within the seven members</p> <p>Members: Chair Vice Chair HARTLEPOOL MIDDLESBROUGH REDCAR & CLEVELAND STOCKTON ON TEES</p> <p>Audit and Governance Committee three Members, plus one Independent Person when dealing with Standards - Meets quarterly to provide independent assurance of performance, risk management and associated control environments. It is also responsible for the scrutiny of financial and non-financial performance issues.</p> <ul style="list-style-type: none"> providing independent assurance of performance, risk management and data quality frameworks monitoring, scrutinising, regularly reporting and communicating on the Authority’s performance, risk and efficiency outcomes monitoring the management of the Authority’s Corporate Risks
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<p>Derbyshire 16 members 2 authorities</p>	<ul style="list-style-type: none"> • Budget development working group • Governance and Performance working group • Standards committee • Inclusion and equality forum • Pensions board member representatives • Brigade managers pay review panel • Brigade managers discipline/grievance and associated appeals • Brigade managers appointments panel • Representative on LGA fire Commission • Co-opted member – PCC for Derbyshire 	<p>https://www.derbys-fire.gov.uk/application/files/3316/1528/2418/FRA_Annual_Work_Programme_2020-21.pdf</p> <p>GOVERNANCE & PERFORMANCE WORKING GROUP Audit Duties: To provide independent assurance of the adequacy of the governance and risk management framework, the associated control environment and the independent scrutiny of the Authority’s financial performance to the extent that it affects the Authority’s exposure to risk and weakens the control.</p> <p>Scrutiny Duties: • To scrutinise progress against the Service Plan, Integrated Risk Management Plan, and statutory and external accreditation assessment requirements) through the effective performance management of the corporate improvement plan; • To scrutinise relevant qualitative and quantitative performance information; • To consider the sufficiency of Service plans to deliver improved outcomes; • To commission and oversee in-depth reviews on thematic areas (support for undertaking reviews will be from relevant officer working groups); • To identify and report on areas of strong / weak performance together with evidence of reasons why, making recommendations where relevant to the Fire & Rescue Authority for improvement; • To receive reports from the Authority and Working Groups, Forums or Committees which may include the requirement for closer scrutiny</p>
<p>Devon and Somerset 26 members 4 authorities</p>	<ul style="list-style-type: none"> • Appeals Committee • Appointments & Disciplinary Committee • Audit & Governance Committee • Community Safety Committee • Firefighters' Pension Scheme Internal 	<p>The full Authority usually meets four times a year but also has four committees to help with its work. Committees can either decide things or express a view to the full Authority on matters within their work area (“Terms of Reference”). Each Authority Member will usually sit on at least one committee and may also be asked to represent the Authority at a local and regional level.</p> <p>Audit and Governance The main purposes of this Committee are:</p>

	<p>Disputes Resolution Procedure Stage 2 Panel</p> <ul style="list-style-type: none"> • People Committee • Resources Committee 	<ol style="list-style-type: none"> 1. To scrutinise and monitor the internal and external audit performance of the Authority; 2. To scrutinise and monitor the management of corporate risks on behalf of the Authority; 3. To consider and approve the Annual Statement of Accounts and Annual Statement of Assurance; and 4. To discharge the Authority's statutory requirements for the promotion and maintenance of high standards of conduct by Authority Members.
<p>Dorset and Wiltshire 18 members 4 authorities</p>	<ul style="list-style-type: none"> • Fire and Rescue Authority • Finance & Audit Committee • Local Performance & Scrutiny Committee, Bournemouth, Christchurch and Poole • Local Performance & Scrutiny Committee, Dorset • Local Performance & Scrutiny Committee, Swindon • Local Performance & Scrutiny Committee, Wiltshire • Appeals Committee • Appointments and Disputes Committee • Policy & Resources (Archived) 	<p>The Dorset & Wiltshire Fire and Rescue Authority and Finance & Audit Committees meet four times a year.</p> <p>There are also four Local Performance & Scrutiny Committees who serve the local authority areas of Bournemouth, Christchurch & Poole (BCP), Dorset, Swindon and Wiltshire.</p>
<p>Durham 21 members 2 authorities</p>	<ul style="list-style-type: none"> • Audit and Finance Committee • Performance Committee • Human Resources Committee 	

	<ul style="list-style-type: none"> • Appeals Committee • Appointments Committee • Joint Consultative Committee • Pension Board Committee • Salary Review Committee 	
East Sussex 18 members 2 authorities	<ul style="list-style-type: none"> • FRA • Human Resources Panel • Policy & Resources Panel • Principal Officer Appointments Panel • Scrutiny & Audit Panel • Urgency Panel 	<p>Policy and Resources Committee 6 members</p> <p>The Policy and Resources Panel advises the Fire Authority on the strategic risk based planning agenda in line with the need to secure continuous service improvement and community risk reduction across East Sussex and the City of the Brighton & Hove.</p> <p>The Panel provides overall political leadership to the service and drives the formulation, planning and subsequent implementation of Fire Authority Plans and Strategies.</p>
Hampshire and Isle Of Wight 11 members 4 authorities	<ul style="list-style-type: none"> • FRA • Standards and Governance Committee • Firefighters pension board • Stakeholder Committee 	Standards and Governance Committee – 5 members
Hereford and Worcester 25 members 2 authorities	<ul style="list-style-type: none"> • FRA • Appointments committee • Audit and standards Committee – with a Hearings Sub-Committee • Policy and Resources Committee • Pensions board 	<p>Policy and Resources Committee – 13 members</p> <p>Deals with all matters relating to the development of strategic policy, financial management, assets, staffing and performance. Advises the Authority in relation to the adoption of the Policy Framework.</p>
Humberside	<ul style="list-style-type: none"> • FRA 	Governance, Audit and Scrutiny Committee – 5 members – ind chair

<p>22 members 4 authorities</p>	<ul style="list-style-type: none"> • Governance, Audit and Scrutiny • Pension Board Committee 	<p>The purpose of the Committee is to provide independent advice and recommendations to the HFA on the adequacy of the governance and risk management frameworks, internal controls and financial reporting, and internal and external audit, thereby helping to ensure efficient and effective assurance arrangements are in place.</p> <p>The Committee sets its own scrutiny programme annually, looking at a variety of aspects of Humberside Fire and Rescue Service's work and policy implementation from the point of view of the communities it serves in order to provide constructive feedback and recommendations to improve the Service.</p>
<p>Kent 25 members 2 authorities</p>	<ul style="list-style-type: none"> • FRA • Hearings Panel • Audit and Governance • Senior Officer appointment and conditions 	
<p>Lancashire 25 members 3 authorities</p>	<ul style="list-style-type: none"> • FRA • Appeals Committee • Audit Committee • Performance Committee • Planning Committee • Resources Committee 	<p>Performance Committee – 10 members</p> <p>The Performance Committee's key responsibility is for all aspects of monitoring performance against established targets set by the Planning Committee, annually, to ensure that performance standards are maintained by reference to key performance indicators. The Committee's remit includes;</p> <p>All aspects of performance monitoring; Monitoring of implementation of the Authority's Corporate Plan; Monitoring of implementation of the Integrated Risk Management Plan; · Review assimilation and response to appropriate Government Consultation documents on behalf of the Authority affecting fire and rescue authorities generally, from Central Government, LGA, NFCC or any other source.</p> <p>The Committee will have decision making powers in relation to the above areas. In exceptional circumstances the Committee may refer issues to the Authority for a decision.</p>

		<p>Any items referred to the Committee by the Authority or Strategy Group who will indicate if a decision or recommendation is required, including any transitional matter referred to it for a decision.</p>
<p>Leicestershire 17 members 3 authorities</p>	<ul style="list-style-type: none"> • Combined FRA • Corporate Governance Committee • Employment Committee • Local Pension Board 	<p>The full CFA is the main decision-making body and is supported in doing so by the Corporate Governance Committee and the Employment Committee which have delegated powers as set out in the Articles of this Constitution.</p> <p>Corporate Governance Committee Functions</p> <ul style="list-style-type: none"> • To promote and maintain high standards within the CFA in relation to the operation of its Code of Governance and in particular to ensure:- <ul style="list-style-type: none"> i. That an adequate risk management framework and associated control environment is in place; ii. That the CFA's financial and non-financial performance is properly monitored; iii. Proper oversight of the financial reporting process; iv. That the CFA's Treasury Management arrangements are appropriate and regularly monitored. • To review the CFA's Code of Governance as necessary and make recommendations to the CFA to ensure that it remains relevant to the Authority's work and practices. • To satisfy itself that the CFA's Statement of Accounts including the Annual Governance Statement have been prepared in accordance with best practice. • To make recommendations to the CFA on any amendments required to the Financial Procedure Rules and Contract Procedure Rules. • To monitor the adequacy and effectiveness of the external audit of the Authority's services and functions and to: <ul style="list-style-type: none"> i. Consider the nature and scope of the external audit of the Authority's services and functions; ii. Consider external audit reports; iii. Monitor the CFA's response to the external auditor's findings and the implementation of external audit recommendations. • To Monitor the adequacy and effectiveness of the Internal Audit Service and to:- <ul style="list-style-type: none"> i. Consider the annual Internal Audit plan; ii. Monitor progress against the plan through the receipt of periodic progress reports and an annual Internal Audit report; iii. Consider major Internal Audit findings and recommendations;

		<p>iv. iv. Monitor the response to major Internal Audit findings and the implementation of its recommendations.</p> <ul style="list-style-type: none"> • To monitor the effectiveness of officer arrangements for ensuring an adequate internal control environment and combating fraud and corruption. • To monitor the arrangements for the identification, monitoring and management of strategic and operational risk within the CFA. • To liaise with other bodies as appropriate on matters of corporate governance and financial accountability. • To advise on training for members of the CFA on matters relating to the corporate governance of the CFA.
<p>Merseyside 18 members 5 authorities</p>	<ul style="list-style-type: none"> • Appointments Committee • Audit Committee • Community Safety and Protection Committee • Joint Fire & Police Collaboration Committee • Policy and Resources Committee • Scrutiny Committee • Urgency Committee 	<p>Policy and resources committee This Committee was established to consider all matters relating to the management of the Authority's assets including buildings, land, ICT and other assets; oversee the Authority's procurement strategy; consider all matters related to the delivery of the North West PFI project; and scrutinise and exercise financial control over expenditure.</p> <p>This Committee can make some decisions.</p> <p>Scrutiny Committee Has a scrutiny work plan, including dates, responsible directorates, links to visins, aims and IRMP and date completed. The work plan looks at a range of issues: Fire control National resilience Revised Home Safety Strategy Members of outside bodies and partnership working Fleet vehicles and alternative fuels Accessibility audit EDI People Plan Youth Engagement Kit</p>
<p>Nottinghamshire 18 members 2 authorities PCC a member</p>	<ul style="list-style-type: none"> • Fire Authority • Appointments Committee 	<p>The Authority makes decisions on key matters such as strategy, policy and the budget. There are several sub-committees reporting to the full Fire Authority:</p> <ul style="list-style-type: none"> • Appointments Committee • Community Safety Committee

	<ul style="list-style-type: none"> • Community Safety Committee • Finance and Resources Committee • Human Resources Committee • Personnel Committee • Policy and Strategy Committee 	<ul style="list-style-type: none"> • Finance and Resources Committee • Human Resources Committee • Personnel Committee • Policy and Strategy Committee. <p>Policy and Strategy Committee (6 members) Terms of reference not available</p>
<p>Shropshire 14 members 2 authorities</p>	<ul style="list-style-type: none"> • FRA • Standards, Audit and Performance Committee • Strategy and Resources Committee 	<p>Strategy and Resources Committee - Last terms of reference found from 2019</p> <ul style="list-style-type: none"> • To consider and make recommendations to the Authority on its strategic direction To consider any recommendations in relation to changes of service emanating from the Integrated Risk Management Planning Process • To receive, comment upon, and note the Service Plan • To consider and recommend to the Authority an annual financial planning strategy • To review forward revenue and capital budgets for consideration by the Authority, including considering reports from officers, and make recommendations to the Authority on: <ul style="list-style-type: none"> ○ Base budget and committed change ○ Pay and prices assumptions ○ Efficiencies ○ Service developments ○ Capital programme ○ Robustness of the budget and adequacy of provisions, reserves and funds • To consider revisions to the revenue budget and final budget plan and finalise a revenue budget proposal for consideration by the Authority • To consider and propose the three-year capital programmes, Prudential Guidelines, including Treasury Management Strategy Statement, Treasury Management Practices, Capital Strategy, Investment Strategy and Policy on Minimum Revenue Provision for recommendation to the Authority and to monitor performance in accordance with those Guidelines, Statements, Strategies and Policies • To oversee, review, and make recommendations to the Authority on, the management of all financial and physical resources

		<ul style="list-style-type: none"> • To have an awareness of the risks faced by the Fire Authority through receiving details of corporate risk in relevant financial reports • To monitor budgeting and financial performance, consider any actions proposed by officers and make recommendations to the Authority, where appropriate, including reporting any virements to the Authority for approval • To consider national, regional and local procurement strategies • To receive and consider reports on exemptions agreed by the Chief Fire Officer and Treasurer in consultation with the Chair of the Fire Authority under the Authority's Standing Orders relating to Contracts and advise as appropriate • To consider value for money issues • To review the Authority's Aims and Service Targets annually for recommendation to the Authority • To receive reports on any financial implications of decisions made by the Authority's Pensions Panel To review the Terms of Reference of the Committee as required or at least annually and make recommendations to the Authority regarding amendments • To review and agree the role descriptions of the Committee's Chair and Vice-Chair and the Chair of the Strategy and Planning Working Group To approve the Committee's annual work plan • To investigate and report upon any other matter specifically referred to the Committee by the Authority • To ensure the provision of appropriate training and development to ensure that all Members of the Committee are able to discharge their responsibilities
South Yorkshire	<ul style="list-style-type: none"> • Fire and Rescue Authority • Appeals and Standards Committee • Appointments Committee • Audit and Governance Committee • Local Pension Board • Principal Officers Review Committee (A) 	<p><i>The Audit and Governance Committee shall comprise of 6 elected Members of the Authority – including 2 Minority Party Members and, ideally those Members who do not sit on the Performance and Scrutiny Board. It will also include up to 3 independent members and will exclude the Chair and Vice-Chair of the Authority.</i></p> <p>Audit and Governance Committee workplan includes:</p> <p>Committee arrangements: Committee work programme Future cycle of audit and governance committee meetings Committee's annual report</p> <p>Internal Audit:</p>

	<ul style="list-style-type: none"> • Principal Officers Review Committee (B) • Principal Officers Review Committee (C) 	<p>Reports issued/progress report/outstanding recommendations Internal audit strategy/internal audit plan Annual internal audit report</p> <p>External audit: External audit planning report (date of report submission tbc) Auditor's Annual Report (Date of report submission TBC) Update Letter on the External Audit for the year ended 31 March 2021 Report to those charged with Governance (ISA 260) Report (Date of report submission TBC) Audit Opinion (included in the Audited Statement of Accounts) (Date of report submission TBC)</p> <p>Governance and internal control framework: Annual Governance Statement (Draft to July meeting, Final to November meeting) Governance Improvement Plan (Draft to July meeting, Final to November meeting) Treasury Management Strategy & Policy Statement Mid-Year Treasury Management Report Treasury Management Annual Report Information Governance Updates Report Quarterly FRA / SYFR Corporate Risk Report Compliments and Complaints Monitoring Report</p> <p>Accounts: Receive draft unaudited Statement of Accounts 2021/22 Approve the audited Statement of Accounts 2020/21 Updated draft Statement of Accounts 2020/21 (Date of submission TBC)</p>
<p>Tyne and Wear 156 members 5 authorities</p>	<ul style="list-style-type: none"> • FRA • HR Committee • Policy and Performance Committee • Governance committee • Appointments committee • Disciplinary appeals committee 	<p>The Authority:</p> <ul style="list-style-type: none"> • formulates policies and principal objectives • approves the annual statement of internal control • makes, alters and revokes Standing Orders • determines the precept to be made • arranges the audit of accounts • prioritises capital schemes • determines members' allowances

	<ul style="list-style-type: none"> • Personnel appeals committee • Emergency committee • Pensions board 	<ul style="list-style-type: none"> • acquires land and buildings <p>Governance Committee - seeks to promote and maintain high standards of conduct by members of the Fire Authority and to assist members to observe the Code of Conduct.</p> <p>Policy and Performance Committee To consider and review all aspects of performance of the Authority in the provision of its services, in particular to:</p> <ul style="list-style-type: none"> • scrutinise performance management information and reports with specific references to best value performance indicators • review progress of the Authority in relation to the implementation of the Strategic Plan or Integrated Risk Management Plan • consider and make recommendations to the Authority on policy and strategies • consider and make recommendations to the Authority on best value review programmes • scrutinise reports and make recommendations based on their content • monitor the implementation of action plans arising from reviews • review the Authority's role and work within the Regional Management Board • consider budgetary matters in detail and make recommendations to the Authority
<p>West Midlands 15 members 7 authorities PCC sits on the authority</p>	<ul style="list-style-type: none"> • Appointments, Standards and Appeals Committee • Audit and Risk Committee • Pension Board • Collaboration and Transformation Committee • West Midlands Fire and Rescue Authority 	<p>Scrutiny Committee – 7 members</p> <p>Effective scrutiny frameworks will be in place for both the scrutiny of strategic policy, as well as performance. Aligned to the role of the Fire Authority and CFO as set out in articles 4 and 5 of this constitution, the scrutiny function should scrutinise decisions made or to be made, on the basis of 'public safety' aligned to the following definitions:</p> <ul style="list-style-type: none"> • Pre scrutiny enables changes proposed to strategic policy decisions to scrutinised. These are decisions which if implemented, would change the strategic priorities and outcomes agreed by the Fire Authority (for example, matters contained in Authority 'Forward plan' for approval). Pre scrutiny can: <ul style="list-style-type: none"> i) inform policy development and/or ii) hold the Authority to account.

	<ul style="list-style-type: none"> • Governance and Transformation Committee • Joint Consultative Panel • Policy Planning Forum • Scrutiny Committee 	<ul style="list-style-type: none"> • Post scrutiny enables the Fire Authority to seek assurance around operational decisions already made by the CFO and other officers in the delivery of strategic priorities and outcomes (for example: training, partnership working). Post scrutiny can i) scrutinise performance of specific issues and/or ii) hold officers to account. <p>To carry out a maximum of two scrutiny reviews per annum selected by the Committee.</p> <p>7 November 2022 meeting. Items: Dispute Resolution Report – 1 st January 2022-30 June 2022 Diversity, Inclusion, Cohesion and Equality Update Review of Safe and Wells Business Cont. Review Fire Control Performance Report Consideration of Scrutiny Committee Work Programme</p> <p>23 January 2023 Fire Control Performance Report Dispute Resolution Report Scrutiny Committee Work Plan 2022-23</p> <p>24 April 2023 Dispute Resolution Report Diversity, Inclusion, Cohesion and Equality Update Fire Control Performance Report Annual Report of the Scrutiny Committee Scrutiny Committee Work Plan 2022-23</p>
West Midlands	<ul style="list-style-type: none"> • 	<p>From their constitution:</p> <p>4.3.3 The Authority recognises the operational independence of the Chief Fire Officer. The CFO and Officers are accountable for operational decisions aligned to the following definition:</p> <p>Operational Decisions are those which:</p> <ul style="list-style-type: none"> • operate within the strategic and governance framework provided by the Authority (see explanatory note) • direct and detail 'how' the strategic priorities and outcomes are achieved to meet the priorities of the Community Risk Management plan (CRMP)

		<ul style="list-style-type: none"> • manage resources (people, finance, fleet, assets) in the most appropriate way to achieve the priorities of the CRMP and strategic priorities • are aligned to the role of the Head of Paid Service and the CFO as set out in the constitution and appropriate legislation
<p>West Yorkshire 22 members 5 authorities</p>	<ul style="list-style-type: none"> • FRA • Audit Committee • Community Safety Committee • Executive Committee • Finance and Resources Committee • HR Committee • Local Pension Board 	<p>Executive Committee: The Executive Committee has the following roles and functions:</p> <ul style="list-style-type: none"> • Notwithstanding any standing order or terms of reference of any other committee, to deal with any matter which will not admit of delay (with the exception of those reserved to the Authority by law) • The appointment (including all matters relating to terms and conditions) of the Chief Fire Officer / Chief Executive and Directors to the Authority • Policy strategy and implementation relating to matters of general management of the Authority • Member level appeals panel (as appropriate) • Responsibility for decisions about ethical standards matters <p>6 members</p> <p>FRA The Authority is a corporate body with the legal responsibility for making decisions about all matters concerning the functions, powers, duties and responsibilities of the Authority which are invested in it by statute and / or common law.</p> <p>However, only the Authority will exercise the following functions:</p> <ul style="list-style-type: none"> • Variations to standing orders and financial standing orders • Revenue budget and capital plan • Levying or issuing a precept or borrowing on money • Major policy issues including: <ul style="list-style-type: none"> ○ number and location of fire stations ○ major organisational variations to the management or command structure ○ major variations to the establishment ○ proposals for expenditure not within approved revenue or capital plans • Adoption of Members' allowances scheme

		<ul style="list-style-type: none">• Appointing Chair and Vice Chair of the Authority and of the committees and sub-committees• Any other matter which by law must be reserved to the Authority itself
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